

## DEANSBROOK INFANT SCHOOL

### COMMITTEE: Pupils, Parents & Community

**Date: 24<sup>th</sup> May 2022**

**Committee members:** Carole Catley (Headteacher) John Parnaby (Staff governor) Nick Mailer (Parent Governor)  
Nikki Simon (Deputy Headteacher – Co-opted Governor), Shabaz Dar (Parent Governor), Ryan Hannan (Parent Governor)

**Present:** CC, JP, SD, RH **Apologies:** NS, NS **Minutes:** Lisa Roberts

Agenda Item	Discussion/Action	By whom	Deadline
<b>APOLOGIES FOR ABSENCE</b>	NS,NM		
<b>MINUTES</b>	The minutes of the last meeting – 3 <sup>rd</sup> February were agreed.		
<b>MATTERS ARISING</b>	Committee members had agreed to look at the website and provide feedback on the previous meeting in February – findings/explanations within areas below.		
<b>TERMS OF REFERENCE</b>	Committee agreed the new appointment of committee’s secretary as Ryan Hannan due to the resignation of Anna Brown.		
<b>PUPIL ADMISSIONS</b>	<p>269 children currently on roll</p> <p>Nursery: 49 Reception: 60 (Full due previous decision to cap at two classes) Year 1: 88 (2) Year 2: 72 (18)</p> <p>Nursery is full due to FTE Rec has stayed full – right decision to cap. Y1, total has increased overall across the borough – no real explanation. Y2, static average – 70 -75 through-out the year.</p>		

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<p><b>SEN PROVISION UPDATE</b></p>	<p>9 children with EHCP  1 x new plan has been applied for – which will take the total back to the original 10.  An additional 32 children currently receive SEN provision support, including the 1 x new application therefore a total of 41 across the school.  CC noted that our SEN Provision is excellent. New SENCO has set IEP's &amp; Interventions to achieve targets.</p> <p>From Sept – 7 will have an EHCP, including 1 x application in process as 3 out of the 9 will leave to go to Y3.  No update at this time on any pupils with additional needs for the new intake for Rec or Nursery '22</p>		
<p><b>ATTENDANCE</b></p>	<ul style="list-style-type: none"> <li>• 92% with nursery, 92.4% without nursery. Borough is 95%</li> <li>• Rec 90% Y1 93% Y2 94% - CC explained that this pattern is usual and expected.</li> <li>• Ofsted will challenge attendance however will take into consideration that we are an infant setting. As younger children tend to have lower immunity and generally poorer personal hygiene and the nature of their learning through play eg: playdough, sand play etc tends to increase the cases of certain illnesses.</li> <li>• Nursery has seen a spike of chicken pox lately.</li> <li>• Recent high rates of a norovirus absences in one class in Rec of late has had a big impact on attendance. 13 known cases reported to Public Health and guidance provided put in place.</li> <li>• No expensive deep clean recommended however 'fogger' completed, increase cleaning of high level areas such as light switches and door handles by existing staff members. Classroom rugs cleaned.</li> <li>• Water play and sand play removed as a precaution, fruit handed to children to reduce cross contamination.</li> <li>• Cases are not increasing during the few days of term so guidance is working.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Attendance is continually promoted.</li> <li>• Racing Track programme still in place, winning class for best attendance receive a treat at the end of half terms eg: movie with popcorn and/or extra play.</li> <li>• Attendance office administrator Nicola is great and has excellent processes in place</li> </ul>		
<b>SAFEGUARDING</b>	<ul style="list-style-type: none"> <li>• 2 children on Child Protection Plans, 1 Child in Need/Early Help.</li> <li>• Ryan Hannan has met twice with CC to explain/discuss the safeguarding audit and the SCR. CC thanked RH for taking the time to meet and discuss the audit and SCR in detail.</li> </ul>		
<b>School policies:</b>	<ul style="list-style-type: none"> <li>• RH noted that e-safety policy is dated 2017, CC to address this area</li> </ul>	CC	asap
<b>Friends of Deansbrook (PTA)</b>	<ul style="list-style-type: none"> <li>• Summer Fair Saturday 2<sup>nd</sup> July 1-5pm</li> <li>• Donation requests for the fair to be sent to parents after half term.</li> <li>• PTA meeting was 23/5/22</li> <li>• Platinum Jubilee tea towel in production to be sold to parents after half term as a fund raiser item.</li> </ul>		
<b>Parent workshops</b>	<ul style="list-style-type: none"> <li>• No information discussed/recorded at this meeting</li> </ul>		
<b>WEBSITE</b>	<ul style="list-style-type: none"> <li>• RH action from Feb meeting noted areas that were out of date eg: School Council 2019. Media of events were historical, no new events.</li> </ul>	CC	asap

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	<ul style="list-style-type: none"> <li>• CC informed the committee that the National Breakfast Programme is due to be updated on the front page of the website with an advert for the Summer Fair.</li> <li>• RH noted that the ease of navigating certain areas could be improved.</li> <li>• CC explained the safeguarding reason on personal pupil data could not be displayed even if it was just a class name.</li> <li>• RH noted that link to e-safety to be on the online home learning area on the website – CC to address this</li> <li>• RH noted that some terminology on the website may confuse eg ‘Speedstacks’ and maybe an explanation on what it is and what happens in the clubs. CC to address these areas</li> <li>• RH happy to contribute to help/contribute to the website as CC explained that Laura Storey is allocated 1 hour per week on this currently.</li> <li>• Committee members noted that the schools website is normally the first point of call for new prospective parents – so ease of use, valid promotional material for this audience is required.</li> </ul>	CC  CC	
<p align="center"><b>PROMOTIONS</b></p> <p><b>Promoting the school in the community</b></p>	<ul style="list-style-type: none"> <li>• Lisa Roberts regularly updates all social media platforms</li> <li>• Facebook page has on average 551 likes, Twitter 108 followers, Instagram on average 5/10 likes.</li> <li>• Barnet Bee Keepers to visit the school –however no live bees are involved. Shabaz Dar to make contact and arrange, liaise with Carole &amp; John – plan to involve the juniors.</li> </ul>	SD/CC/JP	
<p align="center"><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• Parking – continues to be highlighted in newsletter. CC challenges repeat offenders on a regular basis. An improvement seen when traffic wardens are on duty. Staff are parking in the staff carpark to free up residential areas on Hale Drive – noted that the staff car park is shared with the juniors so 49 spaces are shared.</li> <li>• Platinum Jubilee Tea Party Thursday 26<sup>th</sup> May – parents invited to hear the Jubilee song that the children have been practising.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• ‘Sign Up’ form for parents to provide food donations, Sandwiches are the least favourite item on the sign up list. Crisps are popular due to ease of purchase.</li> <li>• Class teachers closely monitor to promote areas that require it</li> <li>• New Parent Governor elected – more information to follow when available on committee membership.</li> <li>• Big push on gaining the Silver award on Healthy Schools currently on Bronze.</li> <li>• 2 pupils from the School Council joined the virtual meeting. Discussions between the committee and school council on favourite healthy foods and favourite exercise activities in school and at home. CC thanked the children for participating in the meeting and congratulated them on how well they joined in with a virtual meeting.</li> </ul>		
<p><b>Date of Next Meeting</b></p>	<p><b>TBC</b></p>		

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