

DEANSBROOK INFANT SCHOOL

COMMITTEE: Pupils, Parents & Community

Date: 3rd February

Committee members : Carole Catley (Headteacher) Anna Chalmers-Brown (Parent Governor) John Parnaby (Staff governor) Nick Mailer (Parent Governor) Nikki Simon (Deputy Headteacher – Co-opted Governor), Shabaz Dar (Parent Governor), Ryan Hannah (Parent Governor)

Present: CC, ACB, NM, SD, RH, NS **Apologies:** JP

Agenda Item	Discussion/Action	By whom	Deadline
APOLOGIES FOR ABSENCE	JP		
MINUTES	The minutes of the last meeting – October 13 th 2021 were agreed.		
MATTERS ARISING	Leaflet advertising school has been put online. To be distributed locally. Discussion about translating it into different languages. Discussion about glossary of terms to be included in welcome packs and other packs.		
TERMS OF REFERENCE	No changes		
PUPIL ADMISSIONS	271 children currently on roll Nursery 51 Reception 59 (now capped at two classes) Year 1 88 Year 2 73 Total has increased overall, increases in nursery especially. Lots of movement. High retention from nursery to Reception		

	Looked at numbers for this year's entry.		
SEN PROVISION UPDATE	<p>10 children with EHCP currently. 3 more EHCPs have been applied for, hopefully to be approved in summer term. LA have requested we take another child coming into the borough with an EHCP.</p> <p>Mrs Griffiths is new SEN leader. Mrs Frances has done extensive handover and continues to come into school occasionally.</p>		
ATTENDANCE	<ul style="list-style-type: none"> • 92.4% with nursery, 92.9% without nursery • High rates of Covid absences. • Not currently having assemblies due to Covid, so difficult to promote attendance among children themselves. • Attendance is being promoted in the school newsletter again. 		
SAFEGUARDING	<ul style="list-style-type: none"> • 2 children on Child Protection Plans, 1 Child in Need/Early Help. • Ryan Hannah has been appointed safeguarding governor. • Lisa Roberts has taken on central record (record of DBS checks) • To review forms for permission to use children's photos. To review wording from Barnet and NSPCC 		
School policies: Admissions	<p>Admissions policy - amendment agreed</p> <p>Complaints policy - agreed</p>		

<p>Friends of Deansbrook (PTA)</p>	<ul style="list-style-type: none"> • Reading and writing shed is in the playground and is being prepared, partly funded by PTA. • Halloween disco last term. Photos of Santa raised a good sum of money, with special thanks to Julia for organising. • This term - World Book Day book swap and second hand uniform sale. • 31st March cake stall and Easter raffle. • Summer Fair booked for 2nd July – Juniors may be involved. • Queen’s tea party in May for Queen’s Jubilee. 		
<p>Parent workshops</p>	<p>Reading workshops coming up this term. Summer term writing workshops. Discussed possibility of filming workshops and uploading to website.</p>		
<p>WEBSITE</p>	<p>Mrs Storey and Mrs Catley have been updating this. Importance discussed in terms of Ofsted. SD, NM and RH to look at content.</p>	<p>SD, NM, RH</p>	
<p>PROMOTIONS Promoting the school in the community</p>	<ul style="list-style-type: none"> • Facebook page has been created. Twitter and Instagram accounts have been set up and will be updated regularly. Special thanks to Shabaz. 		
<p>AOB</p>	<ul style="list-style-type: none"> • Parking – had meeting with Hale Drive residents last term. Continues to be highlighted in newsletter. • No smoking signs to be considered for school gate to deter parents from smoking outside the gate. 		

Date of Next Meeting	24th May 2022		
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